

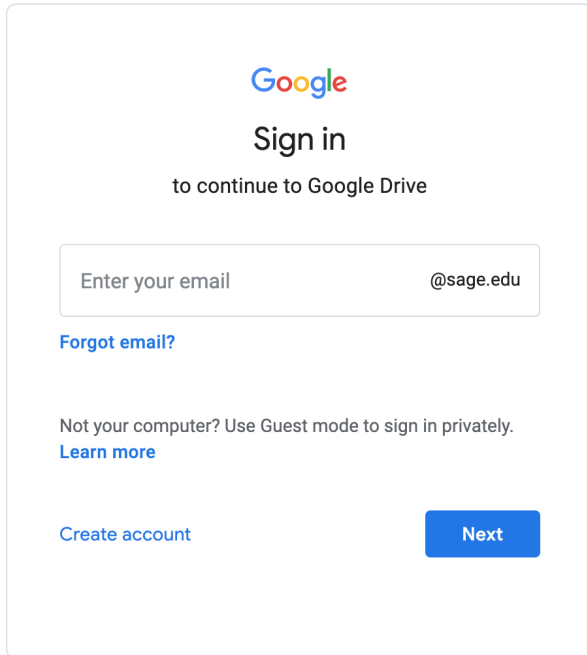
How-To: Access Google Team Drives

This article will walk you through accessing Google team drives that have been shared with your Sage G-Suite account.

Here's how it's done

Visit Google Drive

Using a web browser like [Google Chrome](#) visit Google Drive by going to either [sage.edu/drive](#) or [drive.sage.edu](#). Log in with your Sage username and password.



English (United States) ▾

[Help](#)

[Privacy](#)

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Having Trouble?

If you're having trouble remembering your Sage username or password please contact the Sage IT Service Desk at [\(518\) 244-4777](#). A representative will be able to help you.





Already Logged In!


If you're already logged in, you will be redirected directly to your Sage Google Drive account without having to provide your credentials. You can continue on to the [next step](#).


Access Your Drives


After you've logged in you will be brought to your Sage Google Drive account. You can access your team drives by clicking on the button on the left side bar labeled "Team Drives." After click on the team drives button, a list of drives will be displayed to you, access your drives by double clicking on them.


 New


▶  My Drive


▶  **Team Drives**

 Shared with me












 Recent

 Starred

 Trash

 Storage
372.9 GB used

Team Drives

Name	
	Backup
	Certs
	Cruiser Archives
	IT Department
	Networking
	ProfileBackups
	Program Review Committee Public Documents
	Projects
	Projects-2017
	Test
	VeeamOffsite

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Wrapping up

This article walked you through the simple process of accessing Google Team Drives that have been shared with you.

You can access your team drives anywhere by visiting either shortcut link, feel free to bookmark them:

- sage.edu/drive
- drive.sage.edu

Related articles

- [How-To: Enable 2-Step Verification for your Sage Google Account](#)
- [How-To: Add a Recovery Email and Phone Number to your Sage Alumni Google Account](#)
- [How-To: Start a Google Meet video Meeting](#)
- [How-To: Access Google Team Drives](#)
- [How-To: Create a Google Team Drive](#)