

# How-To: Reboot your Sage Polycom phones

This article will walk you through the process of rebooting your Polycom desk phone.

## Here's how it's done

### Open the menu

Press the menu key on your phone. It is often on the left side between the ear piece and silver d-pad.



click photo to enlarge

### Select "Settings"


From the menu select the "Settings" option.

### Select "Basic"

From the on-screen menu select the option labeled "Basic."

### Select "Restart Phone"

Scroll down to the bottom of the basic settings list. From there you'll see an option labeled "Restart Phone." Select the "Restart Phone" option to reboot your phone.

 It will take about 1-2 minutes to fully restart the phone.

## Wrapping up

This article has guided you through the process of rebooting your Polycom desk phone. For more information about your Polycom phone see the related articles below.

## Related articles

- [How-To: Add a Recovery Email and Phone Number to your Sage Alumni Google Account](#)
- [How-To: Setup your Voicemail Remotely](#)
- [How-To: Raise an issue with the Service Center](#)
- [How-To: Use Conference Room Kiosks](#)
- [Audio-Video Conferencing Overview](#)

