

Troubleshooting Zoom for Google Calendar

Problem

If Zoom meetings are not being created automatically please use the steps below to ensure you are logged into the Zoom add-on for Google Calendar

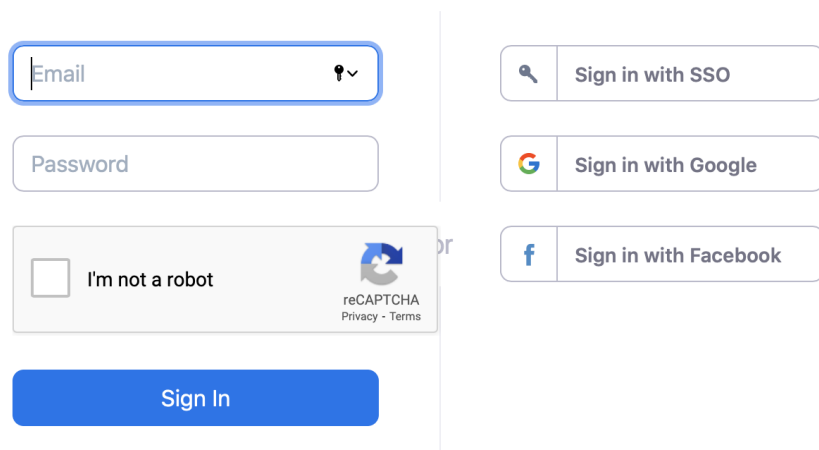
Sign In

Click the **Log In** button and you will be redirected to the Zoom login page.



When the sign in page has loaded select **Sign in with SSO**.

Sign In



click photo to enlarge

A new page will pop up asking you to enter your company domain. Be sure to enter **Russell-Sage** in the text field and hit Continue

Sign in with SSO



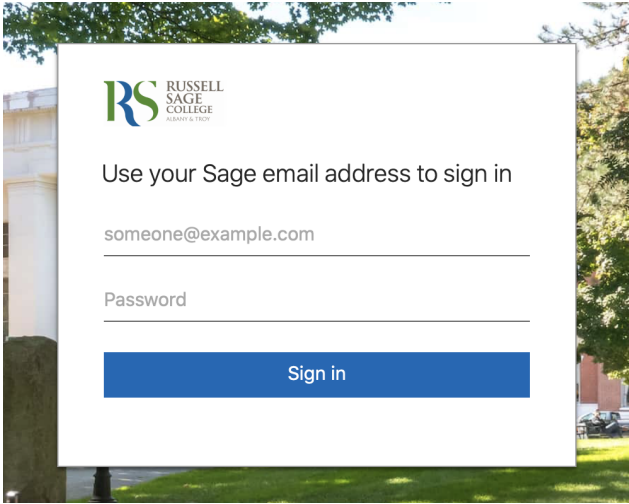
This could be your company's name. e.g.
abc.zoom.us

[I don't know the company domain](#)



click photo to enlarge

If you are already signed into SSO (single sign on) you will automatically be logged into Zoom. If you have not signed into SSO you will need to enter in your Russell Sage credentials.



click photo to enlarge

Changing Zoom Settings

You can change your Zoom settings, start meetings, and log out from within Google Calendar. On the left hand side look for the Zoom icon circles in the image below.



click photo to enlarge

From here you can log out, start your scheduled meetings, or visit the full [Zoom.us](https://zoom.us) website.



Sign out

Visit Zoom

Refresh

Manage add-on

Start P
https://m

Today:

This is a calendar meeting 09:00 AM **START**

This is a calendar meeting 09:01 AM **START**

This is a calendar meeting 09:04 AM **START**

This is a calendar meeting 09:06 AM **START**

This is a calendar meeting 09:09 AM **START**

This is a calendar meeting 09:13 AM **START**

This is a calendar meeting 09:15 AM **START**

This is a calendar meeting 09:16 AM **START**

click photo to enlarge

Related articles

- [How-To: Check if You Have a Zoom Webinar License Assigned](#)
- [How-To: Download and Share Recorded Zoom Meetings](#)
- [How-To: Create Meetings with the Zoom Google Calendar Plugin](#)
- [Troubleshooting Zoom for Google Calendar](#)
- [How-To: Use Your Sage Zoom Account](#)